

**Wellesley Townhouses Cooperative  
Complaint Form**

Date: \_\_\_\_\_

Complaint File By: \_\_\_\_\_

Name

Address

Time and Date of incident(s): \_\_\_\_\_

Name and Address of Offending Party: \_\_\_\_\_

Nature of the Complaint\* - Please be as specific as possible and state only the facts you have first hand knowledge of: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\*Please use other side of form or additional paper if you need more space for complaint explanation. Also be sure to give dates, times, names and addresses if possible.

List of Other witnesses to the incident: \_\_\_\_\_

\_\_\_\_\_

Were police, fire, security or other law enforcement personnel called to the scene? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, if you know the name of the officer please list below:

\_\_\_\_\_

If this matter results in a court action against the offending party, will you be willing to testify? Yes \_\_\_\_\_ No \_\_\_\_\_